

## **RIGHTS AND RESPONSIBILITIES**

You have the right to expect timely, respectful and professional care from our staff. You have the right to expect that our staff is trained to provide you with information which will assist you in improving the quality of your life and can help you network with any existing community agencies the might help your needs.

You're responsible for providing accurate and complete information about present complaints, past illnesses, hospitalizations, medications, and other matters relating to your health.

You're responsible for following the treatment plan recommended by the therapist. You're responsible for providing any documentation needed for related programs or services.

You're responsible for keeping appointments and – if unable to do so for any reason - notifying the therapist 24 hours prior to the schedule appointment. If notice is not provided within 24 hours, a fee of \$50 will be charged to your account.

You're responsible for assuring that the financial obligations of his or her health care are fulfilled as promptly as possible. The fee is \$250 for each 50 minute session. Payments can be made in cash, check or by Visa / MasterCard at the time of the appointment.

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(signature)

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(date)